



**Internal Quality Assurance Cell  
Ramkrishna Mahavidyalaya  
Kailashahar, Unakoti, Tripura**

rkmiaqac@gmail.com

**Notice**


Date:04/05/2018

A meeting of the Internal Quality Assurance Cell (IQAC) of Ramkrishna Mahavidyalaya will be held on 9<sup>th</sup> May, 2018 at 3PM.

The agenda of the meeting:

1. Formation of IQAC.
2. Formation of the Core Committee of the faculty members & staff of Ramkrishna Mahavidyalaya.

The members of the IQAC are requested to attend the meeting to deliver their valuable opinion on the issues mentioned above.

  
(Dr. Debabrata Goswami)  
**DR. DEBABRATA GOSWAMI**  
Principal  
Principal  
Ramkrishna Mahavidyalaya  
Kailashahar, Unakoti, Tripura



Internal Quality Assurance Cell  
Ramkrishna Mahavidyalaya  
Kailashahar, Unakoti, Tripura

rkmqiqac@gmail.com

**MEMORANDUM**

Date:09/05/2018

As per the notification dated 04/05/2018, a meeting of the existing Internal Quality Assurance Cell (IQAC) of Ramkrishna Mahavidyalaya is held in the chamber of the Principal.

The agenda of the meeting:


1. Formation of IQAC.
2. Formation of the Core Committee of the faculty members & staff of Ramkrishna Mahavidyalaya.

After his joining as the Principal of Ramkrishna Mahavidyalaya on 27<sup>th</sup> April, 2018, Dr. Debabrata Goswami has been formally appointed as the Chairperson of the IQAC. He has also been informed about the quality initiatives adopted so far in this college. As per the resolution of this meeting, the IQAC of this college is reformulated with the following members:

1. Chairperson: Dr. Debabrata Goswami, Principal, RKM
2. Members (Faculty):
  - i) Smt. Mahua Acharjee, Assistant Professor, RKM
  - ii) Dr. Manish Nandi, Assistant Professor, RKM
  - iii) Dr. Manidip Roy, Assistant Professor, RKM
  - iv) Dr. Mausam Bhattacharyya, Assistant Professor, RKM
  - v) Sri Arupratan Chakraborty, Senior Faculty Member, RKM
3. Members (Administrative Officer/Office Staff):
  - i) Sri Milan Sinha, Accountant, RKM
  - ii) Md. Mujakkir Ahmed Choudhury, LDC, RKM
4. Members (Nominees from Local Society/Alumni Association)
  - i) Sri Gurudas Choudhury, Educationist & Former Vice Principal, RKM
  - ii) Sri Dipak Ranjan Paul, Educationist & Secretary Alumni Association, RKM.
5. Coordinator: Smt. Soma Dutta, Associate Professor, RK Mahavidyalaya

The Core Committee of the college has been formed with the following members:

1. Chairperson: Dr. Debabrata Goswami, Principal, RKM
2. Members:
  - i) Smt. Soma Dutta, Associate Professor, RKM.
  - ii) Sri Sanjib Chaudhury, Associate Professor, RKM.
  - iii) Sri Ratnajit Deb, Associate Professor, RKM.
  - iv) Dr. Manish Nandi, Assistant Professor, RKM
  - v) Sri Arupratan Chakraborty, Senior Faculty Member, RKM
  - vi) Sri Ratan Das, Senior Faculty Member, RKM
  - vii) Sri Sasanka Ghosh, Assistant Professor, RKM

  
(Dr. Debabrata Goswami)  
Principal  
Kailashahar, Unakoti, Tripura



**Internal Quality Assurance Cell  
RamkrishnaMahavidyalaya  
Kailashahar, Unakoti, Tripura**

rkmiaq@gmail.com

**Notice**

Date: 02/11/2018

A meeting of the Internal Quality Assurance Cell (IQAC) of RamkrishnaMahavidyalaya will be held on 6<sup>th</sup> November, 2018 at 2 PM.


The agenda of the meeting:

1. Issue of lavatories for women and the "Persons with disability" in the college.
2. Upgradation of library and reading room in the college
3. Academic and Administrative Audit
4. Feedback collection
5. Staff Empowerment programme
6. Smoothing functioning of Gym
7. Organize seminars/ workshops/ awareness programme/ students' induction programme

The members of the IQAC are requested to attend the meeting to deliver their valuable opinion on the issues mentioned above.

Counter-Signed by

  
(Dr. Dehabrata Goswami)  
Principal  
RamkrishnaMahavidyalaya  
Kailashahar, Unakoti, Tripura

  
(Smt. Soma Dutta)  
Coordinator, IQAC  
RamkrishnaMahavidyalaya



Internal Quality Assurance Cell  
Ramkrishna Mahavidyalaya  
Kailashahar, Unakoti, Tripura

rkmiaqc@gmail.com

Minutes of the Meeting of IQAC

Date: 06/11/2018

As per the notification dated 02/11/2018, the Internal Quality Assurance Cell of this college meets with the following agenda in the chamber of the undersigned:

1. Issue of lavatories for women and the "Persons with disability" in the college.
2. Organize Seminars/workshops/lectures and other related academic programmes
3. Academic and Administrative Audit
4. Initiatives to induct the students with the semester system/ moral values/ ethics
5. Collection of Feedback from concerned Stakeholders
6. Staff development programme
7. Maintenance and upgradation of reading room in the library.
8. Upgradation and smooth functioning of multi 'Gym' in the campus


The meeting has been presided by the Principal, Dr. Debabrata Goswami. The members of the IQAC present:

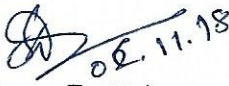
- a. Smt. Soma Dutta
- b. Sri Ratnajit Deb
- c. Smt. Mahua Acharjee
- d. Dr. Manidip Roy
- e. Dr. Pradip Debnath
- f. Sri Arupratan Chakraborty
- g. Md. Mujakkir Ahmed Choudhury

The members present arrived at the following conclusions on the agenda mentioned above:

- a) A lavatory for the teachers would be constructed in the teachers' common room by utilizing the RUSA funds and modify the existing lavatory for 'Persons with Disability' in the arts building ground floor.
- b) Library sub-committee of the collage should take initiatives for upgradation and maintenance of library and its reading room.
- c) Academic and Administrative Audit will be conducted by IQAC
- d) Student induction/ orientation programme initiated
- e) Collection of feedback is being initiated
- f) Faculties are requested to organize academic programmes.
- g) Staff development programme will be conducted by IQAC.
- h) Upgradation and functioning of multi 'Gym' will be done from RUSA fund.

Counter-Signed by

  
(Dr. Debabrata Goswami)  
Principal  
Ramkrishna Mahavidyalaya  
Kailashahar, Unakoti, Tripura

  
(Smt. Soma Dutta)  
Coordinator, IQAC  
Ramkrishna Mahavidyalaya




Internal Quality Assurance Cell  
Ramkrishna Mahavidyalaya  
Kailashahar, Unakoti, Tripura rkmiqac@gmail.com


**Action-Taken Report 2018-19**

Date:11/12/2018

Plan of Action	Action Taken
Organizing Seminars/workshops/lectures and other related academic programmes	Seminars/ workshop/lectures and related programmes initiated
Academic and Administrative Audit by IQAC in the Departments	Academic and Administrative Audit initiated
Initiatives to induct the students with the semester system/ moral values/ ethics	Induction programme initiated
Collection of Feedback from concerned Stakeholders	Feedback collection initiated
Teaching and Non-Teaching Staffs programme	Programme will be conducted by IQAC
Maintenance of Library, Laboratory and Physical Infrastructure of the college	Library, Laboratory and Physical infrastructure is maintaining as it is a continuous process
Issue of lavatories for women and the "Persons with disability" in the college	Initiative taken to resolve the issue by utilizing RUSA Fund.
Upgradation and functioning of multi 'Gym' in the campus	Initiative has taken to utilize RUSA fund.

Counter-Signed by

  
(Dr. Debabrata Goswami)  
Principal  
Ramkrishna Mahavidyalaya  
Kailashahar, Unakoti, Tripura

  
(Smt. Soma Dutta)  
Coordinator, IQAC  
Ramkrishna Mahavidyalaya